

# INVITATION TO TENDER

**DOCUMENT REF: RFP PSH 003/2022**

## THE SUPPLY OF DIESEL AND BLEND

Issue Date of Document: THURSDAY 28<sup>th</sup> JULY 2022

Population Solutions for Health (PSH) invites interested vendors to submit bids for the supply of the following:

Line #	Items Description	Unit	QTY
1	DIESEL – E-FUEL DFI	LTRS	997,000
2	BLEND – E-FUEL DFI	LTRS	86,000

The selected vendor should be able to satisfy all the terms covered in the Terms of Reference stated below:

- The vendor must have geographical presence in the country specifically in the following towns:

Great Harare	Bulawayo	Mutare	Gweru	Masvingo
Marondera	Headlands	Macheke	Rusape	Nyanga
Norton	Chegutu	Kadoma	Kwekwe	Chinhoyi
Karoi	Kariba	Bindura	Gwanda	Beitbridge Bridge
Chipinge	Chiredzi	Chivhu	Mvuma	Mvurwi
Gutu	Chimanimani	Plumtree	Zvishavane	Hwange
Tsholotsho	Nkayi	Gokwe	Mount Darwin	

- Volume or litre-based system
- PIN protected E Fuel card
- E-fuel cards which can accommodate both diesel and petrol
- Web portal that gives access to a range of reports
- Pre-loading of fuel based on purchase order and payment after fuel delivery
- The system should allow for loading and removal of fuel from the E-Cards



## SUBMISSION CRITERIA:

Interested vendors are invited to submit their **signed bids in PDF format** stating the name of the person who prepared the quotation and their designation.

### Indicate the following in your submission:

1. Quote validity
2. VAT status (where applicable)
3. Payment terms clearly stating the currency and banking details
4. **Delivery Lead-time** (This must be quantified i.e., exact number of days it will take to deliver)  
PSH shall penalize any vendor who fails to stick to their stipulated delivery timelines. PSI shall deduct 2% of the total order value each week the order is delayed, and counting shall commence from the date of Purchase order.
5. State the name of the person who prepared the quotation and their designation.

**Closing Date & Time: 19<sup>th</sup> of August 2022 @5.00PM CAT (GMT+2)**

- a. Bid documents can be downloaded from the following: link <https://psh.org.zw/work-with-us/> or collected from Population Solutions for Health Offices, Block C, Sam Levy's Office Park, Sam Levy's Village, Borrowdale, starting from the 1<sup>st</sup> of August 2022.
- b. Bids can be submitted either as sealed envelopes submitted physically to the tender box located at: Population Solutions for Health, Block C, Sam Levy's Office Park, Sam Levy's Village, Borrowdale Zimbabwe or sent electronically via e-mail to: [tenders@psh.org.zw](mailto:tenders@psh.org.zw)
- c. Stating reference number: PSH 003/2022.
- d. Bids submitted to personal emails shall be automatically disqualified. Population Solutions for Health Reserves the Right to reject any bids that do not have submission requirements.

